

GUIDELINES

OVERVIEW

The International Society for the Performing Arts’ (ISPA) Global Fellowship Program provides one-year access to ISPA’s extensive international network of arts professionals to emerging and mid-career leaders from the global performing arts community, with particular attention paid to applicants from developing economies. Participants join the ISPA membership and attend the New York ISPA Congress where they engage in the development and exchange of ideas with leaders from some of the world’s most significant presenting organizations, performing arts organizations, artist management agencies, cultural policy groups, foundations, festivals and related professionals.

In considering applying, please be aware that the ISPA Congress is not a traditional arts market and opportunities for self-promotion are limited. This opportunity is intended for those working in the management of the professional performing arts. Performing arts professionals who are deeply committed to increasing the global connectivity of the performing arts industry, as well as those who take initiative in their own professional development, are most likely to benefit.

The Fellowship consists of four components:

Membership in ISPA	Fellows gain access to all member benefits including exclusive content on the ISPA website, newsletter, and social media
ISPA Congress	Fellows attend the New York ISPA Congress where they get the opportunity to engage in the development and exchange of ideas with leaders from the world’s most significant arts organizations
Fellows Seminar Day	Fellows attend a one-day seminar prior to the New York Congress where they meet the Fellowship cohort and learn through a series of peer to peer conversations and workshops.
Ongoing Networking	Fellows are paired with a current ISPA member at the New York Congress as part of ISPA’s Community Building Program. Current members welcome Fellows to the Congress and help facilitate their participation.

Program dates:

2020 Program Dates	January 13 – 16, 2020
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ISPA would like to thank the **Andrew W. Mellon Foundation** and the many **Fellowship Advocacy Partners and Challenge donors** who make this program possible.

BENEFITS

Fellows receive:

- One-year ISPA membership with access to all member benefits
- Full Pass registration to the New York 2020 ISPA Congress (January 14 – 16, 2020), including a one-day Fellows Seminar prior to the Congress (January 13, 2020)
- Travel subsidy which may include per diem, flights, and accommodation to support expenses related to attending the congress.
- Introduction to a current ISPA member who will welcome the Fellow to the Congress and help facilitate their participation as part of ISPA's Community Building Program

ACCESS

For any questions pertaining to access needs and support, please contact Nora Fleury, Program and Development Associate, at nfleury@ispa.org or +1 (212) 206 8490 x 201.

ELIGIBILITY

The Global Fellowship Program seeks to engage leaders working in the management of all professional performing arts. ISPA accepts applicants from all regions of the world, with particular attention paid to applicants from developing economies.

Applicants must:

- Be currently employed/working in the professional performing arts;
- Have a minimum of five years professional experience in the performing arts field;
- Demonstrate a need for financial assistance;
- Ability to attend and fully participate in the New York 2020 ISPA Congress, January 14 – 16, 2020, including the one-day Fellows Seminar on January 13, 2020; and
- Have received no more than two ISPA Fellowships in the past.

Please note: For the purpose of ISPA's Global Fellowship, the professional performing arts includes individuals working principally in the arts and culture sector either with organizations/institutions or as independent producers/managers. Generally those working within academia, education, community organizations, and independent artists are not eligible.

LANGUAGE

Participants must have a strong working knowledge of English to successfully participate in the Global Fellowship Program.

APPLICATION PROCESS

Those interested in applying for ISPA's Global Fellowship Program must submit an application form online.

Global Fellowship Application Form | <http://bit.ly/20globalfellowship>

Deadline | Friday, July 12, 2019 at 17:00 EDT

This deadline will not be extended and late submissions will not be reviewed.

Applications are reviewed and selected by a committee including ISPA staff and members. Applicants will be notified of the status of their application by **Friday, September 27, 2019**.

Submittable | When you access the application form, you will be prompted to sign in to a Submittable account:

- If you already have a Submittable account, click the *Have an account? Sign in* tab to sign in to your account.
- If you are new to Submittable and don't have an account, create a free account by filling out the *Create your account* form. Click the *Create Account and Continue* button to continue with your fellowship application process.

APPLICATION MATERIALS

Below are the main sections of the application form. Please use this as a guide to prepare answers.

About You | Applicants are asked to provide general personal information including name, country of residence, gender identity, email, and phone number.

Employer | Applicants are asked to provide general employer information including job title, employer name, address, website, type and start date of employment.

Employment History | Applicants are asked to upload their CV/Resume in PDF format and answer a couple multiple-choice questions about work history.

Personal Testimony | Applicants are asked to answer 4 questions (Each limited to 250 words or less).

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| Question 1 | Tell us about what you are currently doing in relation to the performing arts and your aspirations/ objectives for the future both professionally and personally. |
| Question 2 | Why do you feel participating in ISPA at this time would be beneficial for you and/or your organization? |
| Question 3 | What do you feel you will contribute to both ISPA and the Congress? |
| Question 4 | How will you share the knowledge gained through the ISPA Global Fellowship Program with the arts leaders in your community? |

Reference | Applicants are asked for the contact information of one professional reference (letters not required). Please be prepared to provide their name, job title, employer, phone number, and email.

Save Draft | Application drafts may be saved and returned to at a later date by [login-in](#) to your Submittable account. Once logged-in, click the *Save Drafts* tab and click *Continue* next to the England Fellowship Form draft. You'll be taken back to your saved draft, which you can then continue to fill out. If you are already logged into your Submittable account and you return directly to the submission form, you will see your prior form field entries filled in if you previously entered data and clicked *Save Draft*.

Submit | Applicants may do a final review of the application. When satisfied, please complete the application by selecting *Apply*. Once submitted, you will be redirected to the ISPA website where you will receive an on screen message confirming receipt and well as an auto-generated email. If you do not receive the confirmation email, please contact Nora Fleury at nfleury@ispa.org or +1 (212) 206-8490 x201 to ensure the application was received.

Questions? Contact Nora Fleury, Program and Development Associate at nfleury@ispa.org or +1 (212) 206-8490 x201

COST

There is no fee to submit an ISPA Fellowship application.

THANK YOU!
WE LOOK FORWARD TO RECEIVING YOUR APPLICATION